This website collects some personal data from its users.

#### What we collect

Personal Data:

Name, email address, phone number

### Why we collect personal data

For the sole purpose of contacting the user.

### Rights of user

Information and access to personal data, erasure and rectification, restriction of processing, portability, the right to object and to complain to the data protection regulator.

## How we collect personal data

Contact Form

#### Transfer/share of personal data

We do not transfer or share personal data without the prior consent of the user.

# **Retention period**

Personal data is kept no longer than necessary for the specified purpose (contacting the user)

## **Data protection**

To prevent unauthorized access, maintain data accuracy and ensure the correct use of information, we have applied reasonable and appropriate physical, electronic and managerial procedures to safeguard and secure the information we collect online. We also limit access to personal data and confidential information on our systems to only those employees with a specific need to access this information. However, due to technological limitations and the risk of unlawful interceptions and accessing of transmissions and/or data, we cannot completely assure you, and you should not expect, that your personal information, and any other electronically communicated information, will be absolutely confidential.

We use HTTPS for our site pages and services providing secure transfer of Data, only accessible by those authorized with special access rights to the system and who are required to keep the information confidential until erasure (see purpose and retention period).

#### Use of cookies

We only use essential session-based cookies (small pieces of information that your browser stores on your computer's hard drive but erased when you close your browser) to help us compile data about site traffic and site interaction so that we can offer better site experiences and tools in the future. We only use this information for statistical analysis purposes and then the data is removed from the system. A cookie in no way gives us access to your computer or any information about you, other than the data you choose to share with us.

You can choose to accept or decline cookies. Most web browsers automatically accept cookies, but you can usually modify your browser setting to decline cookies if you prefer. This may prevent you from taking full advantage of the website.

#### Identity and contact details

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